LAWRENCE SHERIFF SCHOOL
A National Teaching School
RUGBY

ADMISSIONS APPEALS TIMETABLE
2025-2026 ADMISSIONS

All appeals should be lodged with Warwickshire County Council, with further information available and submission details at:

http://www.warwickshire.gov.uk/schoolappeals

The timetable for Warwickshire's appeals is included below, together with some general information about the appeals process.

Appeals for Year 7 entry from September 2025

- National Secondary Offer Day – Monday 3 March 2025.
- Deadline for lodging appeals – Friday 28 March April 2025.
- Appeals received by Friday 28 March 2025 will be heard by Monday 16 June 2025.
- Appeals received after Friday 28 March 2025 will be heard within 40 school days of the deadline date or within 30 school days of the appeal being lodged (whichever is later).

Secondary School on-time applicants: hearings will commence on Wednesday 30 April 2025 and finish on Monday 16 June 2025.

Appeals for Sixth Form places from September 2025

- Where the offer of a place is conditional upon exam results, appeals should be lodged by Friday 5 September 2025 and will be heard within 30 school days of confirmation of those results, ie by Tuesday 14 October 2025. Whilst appeals can be lodged within 20 school days of confirmation of results, we would strongly advise you to lodge your appeal by Friday 5 September 2025 in order to ensure that your appeal is heard as quickly as possible.
- Where the offer of a place is not conditional upon exam results, appeals will be heard within 40 school days of the deadline for lodging appeals, ie by Wednesday 3 December 2025.
- Please contact the school directly for information regarding individual sixth form arrangements.

In Year Admissions (outside of the normal round of entry)

- In year (or casual) admission appeals will be heard within 30 school days of the appeal being lodged.

- Where possible, all appeals received by Thursday 26 June 2025 will be heard before the start of the new term in September 2025. It may not be possible to hear appeals received after this date prior to the start of the new term in September 2025.

- Please note no appeals will be heard between Tuesday 22 July 2025 and Thursday 18 September 2025.

Appeals process

- Your appeal will be acknowledged by letter and email within 5 school days of receipt. If you do not receive an acknowledgement within a week of lodging your appeal, contact Warwickshire County Council on 01926 412954 as a matter of urgency.
- Notification of the appeal(s) date will be sent out by letter and email at least 10 school days before the hearing.
- Confirmation of the hearing details and the papers relating to your appeal will be sent out to all parties at least 7 calendar days before the appeal.
- Warwickshire County Council must receive any additional supporting documents at least 7 calendar days before the first day of the hearing for the school you are appealing for, irrespective of where you are listed within that hearing. Unfortunately they will not be able to accept additional information after this date.
- The appeal panel will decide whether or not material submitted after this deadline will be considered, taking into account the amount and its significance and the effect of a possible need to adjourn the hearing. Therefore we strongly advise you to comply with this deadline.
- The Independent Appeals Panel's decision will be sent to you by email within 5 school days of the hearing, where possible.

Help guides

If you have any queries about the process, please see the help guides or contact the School Appeals Service.

- Phone – 01926 412954
- Email – schoolappeals@warwickshire.gov.uk
- Website - Appeal the outcome of a school placement – Warwickshire County Council or https://www.warwickshire.gov.uk/schoolappeals